



ACTIVE & PASSIVE

Concept

INTRODUCTION

Active voice emphasizes who performs the action, while passive voice emphasizes the action or the object receiving it.

Both forms are correct but used for different purposes.

CONCEPT 1: CHANGING ACTIVE TO PASSIVE

Active structure:

Subject + Verb + Object

Example:

She wrote a letter.

Passive structure:

Object + was/were + past participle + by + subject

Example:

A letter was written by her.

CONCEPT 2: TENSES IN PASSIVE VOICE

Passive voice changes depending on tense.

Examples:

Present Simple

She writes a letter.

A letter is written by her.

Past Simple

She wrote a letter.

A letter was written by her.

Future

She will write a letter.

A letter will be written by her.



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Concept

CONCEPT 3: WHEN "BY" IS OMITTED

Sometimes the doer of the action is not important.

Example:

The window was broken.

We do not need to say who broke it.

This is common in news, reports, and instructions.

CONCEPT 4: QUESTIONS IN PASSIVE VOICE

Example:

Active

Did she finish the work?

Passive

Was the work finished by her?



ACTIVE & PASSIVE

Name: _____ Date: _____ Score: ___/20

WORKSHEET 1

Instructions: Write Active or Passive.

1. The teacher explained the lesson.
2. The lesson was explained by the teacher.
3. She writes a letter every week.
4. A letter is written every week by her.
5. The chef cooks delicious meals.

6. Delicious meals are cooked by the chef.
7. The police arrested the thief.
8. The thief was arrested by the police.
9. The students completed the project.
10. The project was completed by the students.

11. The gardener waters the plants.
12. The plants are watered by the gardener.
13. The mechanic repaired the car.
14. The car was repaired by the mechanic.
15. The artist painted the portrait.

16. The portrait was painted by the artist.
17. The author wrote the novel.
18. The novel was written by the author.
19. The teacher checked the homework.
20. The homework was checked by the teacher.



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WORKSHEET 2

Instructions: Change Active to Passive

1. She writes a letter.
2. The teacher explains the lesson.
3. The chef cooks the meal.
4. The gardener waters the plants.
5. The boy opens the door.

6. The police arrest the thief.
7. The mechanic repairs the car.
8. The students solve the problem.
9. The artist paints the picture.
10. The teacher checks the homework.

11. The farmer grows rice.
12. The nurse helps the patient.
13. The builder constructs houses.
14. The children play games.
15. The author writes stories.

16. The workers clean the road.
17. The baker bakes bread.
18. The driver drives the bus.
19. The scientist conducts experiments.
20. The teacher teaches English.



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WORKSHEET 3

Instructions: Change Passive to Active

1. The ball was kicked by Ravi.
2. The lesson was explained by the teacher.
3. The meal was cooked by the chef.
4. The plants were watered by the gardener.
5. The door was opened by the boy.

6. The thief was arrested by the police.
7. The car was repaired by the mechanic.
8. The problem was solved by the students.
9. The picture was painted by the artist.
10. The homework was checked by the teacher.

11. Rice is grown by the farmer.
12. The patient is helped by the nurse.
13. Houses are built by the builder.
14. Games are played by the children.
15. Stories are written by the author.

16. The road is cleaned by the workers.
17. Bread is baked by the baker.
18. The bus is driven by the driver.
19. Experiments are conducted by the scientist.
20. English is taught by the teacher.



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WORKSHEET 4

Instructions: Change to passive voice.

PRESENT SIMPLE

1. She writes a letter.
2. The teacher teaches English.
3. The chef cooks the meal.
4. The gardener waters the plants.
5. The artist paints the picture.

PAST SIMPLE

6. The boy opened the door.
7. The mechanic repaired the car.
8. The police caught the thief.
9. The teacher checked the homework.
10. The author wrote the novel.

FUTURE

11. She will write a letter.
12. The chef will cook the meal.
13. The teacher will check the papers.
14. The workers will build the bridge.
15. The students will complete the project.

16. The farmer will harvest the crops.
17. The nurse will help the patient.
18. The driver will drive the bus.
19. The artist will finish the painting.
20. The teacher will explain the lesson.



ACTIVE & PASSIVE

Name: _____ Date: _____ Score: ___/20

WORKSHEET 5

Instructions: Fill in with Passive Form

1. The lesson ___ explained by the teacher. (is / are)
2. The meal ___ cooked by the chef. (is / are)
3. The plants ___ watered by the gardener. (is / are)
4. The books ___ written by the author. (is / are)
5. The problem ___ solved by the students. (is / are)

6. The car ___ repaired yesterday. (was / were)
7. The homework ___ checked by the teacher. (was / were)
8. The bridge ___ built by the workers. (was / were)
9. The thief ___ caught by the police. (was / were)
10. The painting ___ finished by the artist. (was / were)

11. The meal ___ being prepared. (is / was)
12. The work ___ completed by tomorrow. (will be / will)
13. The report ___ written by the manager. (has been / have been)
14. The car ___ repaired already. (has been / have been)
15. The match ___ played tomorrow. (will be / was)

16. The lesson ___ taught every day. (is / was)
17. The plants ___ watered yesterday. (was / were)
18. The homework ___ checked today. (is / are)
19. The road ___ repaired last week. (was / were)
20. The cake ___ baked by the baker. (was / were)



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WORKSHEET 6

Instructions: Mixed Review

1. The teacher explained the lesson. (Passive)
2. The lesson was explained by the teacher. (Active)
3. The chef cooks the meal. (Passive)
4. The meal was cooked by the chef. (Active)
5. The gardener waters the plants. (Passive)

6. The plants were watered by the gardener. (Active)
7. The mechanic repaired the car. (Passive)
8. The car was repaired by the mechanic. (Active)
9. The students solved the problem. (Passive)
10. The problem was solved by the students. (Active)

11. The author wrote the novel. (Passive)
12. The novel was written by the author. (Active)
13. The nurse helped the patient. (Passive)
14. The patient was helped by the nurse. (Active)
15. The workers built the bridge. (Passive)

16. The bridge was built by the workers. (Active)
17. The baker baked the bread. (Passive)
18. The bread was baked by the baker. (Active)
19. The teacher checked the homework. (Passive)
20. The homework was checked by the teacher. (Active)



ACTIVE & PASSIVE

INTERMEDIATE

Class: 5-6

ANSWER KEY

ACTIVE & PASSIVE

Worksheet 1 Answers

1. Active
2. Passive
3. Active
4. Passive
5. Active
6. Passive
7. Active
8. Passive
9. Active
10. Passive
11. Active
12. Passive
13. Active
14. Passive
15. Active
16. Passive
17. Active
18. Passive
19. Active
20. Passive

Worksheet 2 Answers

1. A letter is written by her.
2. The lesson is explained by the teacher.
3. The meal is cooked by the chef.
4. The plants are watered by the gardener.
5. The door is opened by the boy.
6. The thief is arrested by the police.
7. The car is repaired by the mechanic.
8. The problem is solved by the students.
9. The picture is painted by the artist.
10. The homework is checked by the teacher.
11. Rice is grown by the farmer.
12. The patient is helped by the nurse.
13. Houses are built by the builder.
14. Games are played by the children.
15. Stories are written by the author.
16. The road is cleaned by the workers.
17. Bread is baked by the baker.
18. The bus is driven by the driver.
19. Experiments are conducted by the scientist.
20. English is taught by the teacher.

Worksheet 3 Answers

1. Ravi kicked the ball.
2. The teacher explained the lesson.
3. The chef cooked the meal.
4. The gardener watered the plants.
5. The boy opened the door.
6. The police arrested the thief.
7. The mechanic repaired the car.
8. The students solved the problem.
9. The artist painted the picture.
10. The teacher checked the homework.
11. The farmer grows rice.
12. The nurse helps the patient.
13. The builder builds houses.
14. The children play games.
15. The author writes stories.
16. The workers clean the road.
17. The baker bakes bread.
18. The driver drives the bus.
19. The scientist conducts experiments.
20. The teacher teaches English.



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ANSWER KEY

ACTIVE & PASSIVE

Worksheet 4 Answers

1. A letter is written by her.
2. English is taught by the teacher.
3. The meal is cooked by the chef.
4. The plants are watered by the gardener.
5. The picture is painted by the artist.
6. The door was opened by the boy.
7. The car was repaired by the mechanic.
8. The thief was caught by the police.
9. The homework was checked by the teacher.
10. The novel was written by the author.
11. A letter will be written by her.
12. The meal will be cooked by the chef.
13. The papers will be checked by the teacher.
14. The bridge will be built by the workers.
15. The project will be completed by the students.
16. The crops will be harvested by the farmer.
17. The patient will be helped by the nurse.
18. The bus will be driven by the driver.
19. The painting will be finished by the artist.
20. The lesson will be explained by the teacher.

Worksheet 5 Answers

1. Is
2. is
3. are
4. are
5. is
6. Was
7. was
8. was
9. was
10. was
11. Is
12. will be

13. has been
14. has been
15. will be
16. Is
17. were
18. is
19. was
20. was

Worksheet 6 Answers

1. The lesson was explained by the teacher.
2. The teacher explained the lesson.
3. The meal is cooked by the chef.
4. The chef cooked the meal.
5. The plants are watered by the gardener.
6. The gardener watered the plants.
7. The car was repaired by the mechanic.
8. The mechanic repaired the car.
9. The problem was solved by the students.
10. The students solved the problem.
11. The novel was written by the author.
12. The author wrote the novel.
13. The patient was helped by the nurse.
14. The nurse helped the patient.
15. The bridge was built by the workers.
16. The workers built the bridge.
17. The bread was baked by the baker.
18. The baker baked the bread.
19. The homework was checked by the teacher.
20. The teacher checked the homework.